Date:

Dear Parent/Guardian,

Our school’s students are working on a project to learn about school stories from the past. They will conduct interviews, write short stories about what they have learned, and publish a bound book titled *Memories of School Days*. The students are bringing home interview forms that should guide them while documenting the information. So, your child is now ready to interview a family member or a friend and learn about their memories of school days. When choosing someone to interview, try to find someone who attended school as far back as the 1930s. It may be a good idea to audiotape or videotape the interview to refer to after the interview is over.

Attached to this letter is a consent form that will allow us to publish the material that your child collects in the book *Memories of School Days*. Please sign this and return it to the school.

This assignment must be completed within the next two weeks, and all the information should be brought to school. Also, please send along any old pictures or school mementos. They will be scanned or copied and the originals sent back home.

These books will be given to our local historical society and sold for $10.00 each. The proceeds from the sale of these books will help fund their future museum project. This is an opportunity for your fourth grader to make an investment in our town’s future.

Please call if you have any questions. Thank you,

Yours truly,

Teacher
Telephone:
Parent or Guardian Consent Form
Memories of School Days Project

I, ______________________, parent or guardian of __________________, a minor, hereby grant permission for my child’s school days interview information, stories and pictures to be used in the future for educational projects, presentations, publications, and Web sites. I understand that my child’s last name will never be used on the Internet and that my child will not be identified in any of the pictures.

___________________________________
Signature of Parent/Guardian